

Tips to Help You Make the Most of a Career Fair

1. First impressions are critical. Dress appropriately and look neat and professional.
2. Know which employers are attending.
3. Bring copies of your resume, and carry a notebook or folder to keep your resumes organized.
4. Be understanding – some employers may not accept hard copies of resumes and will ask you to apply online.
5. Prepare a 20-30 second introduction to use with employers. Certainly, you don't want to sound like you're reading a script, but you want to feel comfortable introducing yourself to employers and quickly summarizing your background for them.
6. Plan a few key questions that will help you gather the information you want, but **don't ask about salaries!**
7. Watch your manners and your mannerisms. Use good posture, don't chew gum, and don't fidget. Speak clearly and smile.
8. Handshakes are important. Make sure you use a good firm handshake.
9. This is your opportunity to be evaluated on more than just your resume. Make the most of it!
10. Use this opportunity to supplement your overall job search strategy.